



AMERICAN SCHOOL
OF PARIS Founded 1946

TRANSCRIPT REQUEST FORM (TRF)

DEADLINE FOR SUBMISSION TO GUIDANCE OFFICE: **30 SEPTEMBER**

Provide information for each college or university that requires the submission of transcripts, with the exception of Common Application schools. Include the **address** to which **documents are to be mailed**, and note that **three completed (3) mailing labels** are required per school. If documents are to be submitted online, provide an email address or specific instructions.

If the student is responsible for uploading the transcript, please indicate this (example – McGill).

Name of Student: _____

Date submitted: _____ Application Deadline: _____

College/University Name: _____

Mailing Address for Supporting Documents: _____

Email address/Electronic submission instructions: _____

Counselor Recommendation ☐ Yes ☐ No

Teacher Recommendations ☐ Yes ☐ No

Teacher Names: (1) _____ (2) _____

Send IB Predictions: ☐ Yes ☐ No

Additional Requests/Instructions:

